



EasyHR

HR & Payroll Software

By

Delicate Software Solutions

An Easy to Use HR
Management and Payroll
Software
Specially designed for
UAE Market



Let's see what this Software Offers...

Let's have an overview about this EasyHR Software!

Highlights of this HR & Payroll Software



Why Do We need this HR Payroll System?

HR Management is a very tedious task and on the other side, all accountants have incredible pressure at every month end to calculate payroll of all employees of company to make salary payment.

Management faces difficulties when someone's documents get expire because they are so busy with many other responsibilities. Organizing hard photocopies of those documents is another challenge.

The EasyHR Software ease your life when it comes to manage all employee profiles, organize their document copies, get reminders to renew documents before expiry date and calculate payroll, prepare salary statements, pay slips and wps sif file etc.

EasyHR – MAIN FEATURES

Employee Records Management

Basic Information

Maintain complete profile of your employees. Keep employee's basic information, contact details, passport & visa details. Keep record of expenses & issued assets, salary increments & vacation history etc.



Salary Details

Record salary details of all employees as their Basic Salary, List unlimited allowances, any fixed deductions. Assign overtime formulas & input Bank details of employees. As per this detail, EasyHR calculates payroll automatically.



Vacation & Increment

Maintains history of salary increments & annual leaves. It helps you to take decision if it is right time to give increment. Enter record when someone goes on leave and EasyHR calculates total taken & balance vacation.



Expenses & Assets

EasyHR keeps history of all expenses occurred on each employee. You can also keep record of all assets given to each employee. So, you can take back those assets when employee leaves the company.



Document Management & Reminders

Manage Employee Documents

All those employee documents which you keep photocopies in files, now you can save scanned copies of those documents along with each employee record in EasyHR. You can attach unlimited documents for each employee in word, excel, pdf or jpg format.



Document Expiry Reminders

EasyHR welcomes with a Dashboard of reminders for Employee documents like Passport, Visa, Insurance, Emirates ID, Leave due etc. You can list unlimited documents with each employee record to get reminders. You can set which document should be reminded how many days earlier before the expiry date. On Dashboard, you can double click on any subject to get complete details of documents about to expire of already expired.



Now, you don't need to have to sticky notes all around your desk to remind yourself about document expiries.

Software will remind you to renew the documents before the expiry days as per your preference.

Finding any document will not will headache anymore, simply scroll down to employee profile and you will get all his document there, which you can view, print or export.

Payroll Management

Payroll Process & Calculations

EasyHR calculates monthly salary automatically in one click. It takes (Basic salary + Allowances + Over time) - (Deduction + Loan Installment + leave deduction). Payroll module can import absents and overtime hours from excel file.



Salary Statement & Pay Slips

EasyHR prepares monthly Salary Statement and Pay Slips. You can print selected pay slip or all salary slips for the month in one click. Software can Email Pay Slips to all employees in one click. Various salary statements by department, designation, work site etc. which you can print or export to excel file.



Creates WPS Sif File Automatically

Based on salary calculations, EasyHR creates WPS Sif file automatically that fulfills UAE requirements. EasyHR gives you an option to convert it to excel format. We can also configure it to prepare non-standard WPS file. The software has pre-loaded all UAE Banks/Exchanges with the routing codes.



Company Module

Create Unlimited Companies

You can create unlimited companies in EasyHR Software. Can maintain trade license details, tenancy contracts, insurances and unlimited other contracts belongs to company.

Same Document attachment and expiry reminders facility is available for company records as well.



Company Vehicle Records

EasyHR maintains basic details of all your Vehicles. Based on entered details, software reminds about vehicle registration expiry. You can record repair expenses on each vehicle. Software lets you attach unlimited documents with each vehicle records.



For Further Details, Please Contact Us!

Tel: +971 4 421 6577
Dubai, United Arab Emirates
Delicate Software Solutions
info@delicatesoft.com
<http://www.DelicateSoft.com>

Thank You